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Project 2010 Tutorial  
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Use Project Part 1

Microsoft Project - Full  
Tutorial for Beginners  
in 13 MINUTES!

Microsoft Project  
2010/2013 pt 1 (Tasks)

Microsoft Project 2010:  
Create Custom Fields  
Including Formulas

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In 16 minutes Flat!  
Microsoft Project 2010  
Tutorial 1 of 3

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~~Microsoft Project 2010:  
Project Summary Task~~

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Beginners #MS Project  
# 1 MS Project 2016 □

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Basics In 15 Minutes □

Easy Top 10 Terms

Project Managers Use

MS Project 2013 #1 □

Learn Basics in 15

Minutes □ Easy MS

Project 2013 □ #10 How

to do a Project Budget □

Easy How to make

Gantt Chart using MS

Project 2016 Microsoft

Project 2019 Tutorial:

Milestones in MS

Project Simple Project

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Project 2010

Project Excel Gantt

Chart Tutorial - How to

Make a Gantt Chart in

Microsoft Excel 2013

Excel 2010 Excel 2007

Microsoft Project:

Using Graphical

Indicators

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How to Create a Basic

Gantt Chart in Microsoft

Project 2016

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0 - Microsoft Project

Tutorial - Book!

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Microsoft Project 2010  
Tutorial - Turning off  
Manual Scheduling in  
Microsoft Project 2010  
Microsoft Project 2010:  
Create Custom Project  
Reports What's the  
difference between  
Microsoft Project 2013  
vs 2010 Microsoft  
Project 2010 Master  
Projects Tutorial  
Microsoft Project 2010  
Video Training Tutorial



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~~Project 2010  
Working with Costs  
Planning and Control  
Using Microsoft Project  
2010 and PMBOK  
Guide Fifth Edition  
Microsoft Project 2010:  
Set Baseline~~

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Microsoft Project 2010  
Guide

1. Open Microsoft  
Project 2010 2. Upon  
opening, project will  
automatically set you up  
with a blank project

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Project 2010  
Guide

Opening a Project from  
an existing file 1. Open  
Microsoft Project 2010  
2. Click on File in the  
upper left hand corner 3.  
Click on Open 4. Select  
the appropriate folder  
and file, Click Open

Opening a Project from  
a template 1. Open  
Microsoft Project 2010  
2. Select the File Tab 3.

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Microsoft Project 2010:

Desk Reference Guide

Microsoft Project 2010

is the latest version of

Project, a companion

project management

application for

Microsoft Office. This

version includes a wide

range of changes,

including the new

ribbon interface.

Microsoft Project

integrates with all the

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Other Office application  
you regularly use,  
Setting Up Project 2010

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Getting Started With  
Microsoft Project 2010  
This document provides  
an introduction in using  
Microsoft Project 2010.  
Microsoft Project is a  
project management  
application that contains  
a set of tools to help

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# Project 2010

managers plan, schedule, and control projects. The project

plan file acts as a

repository for all project-related information,

including task lists,

resources, calendars,

and cost data. The

Project Environment

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Introduction to

Microsoft Project 2010 -

*Page 13/35*

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# Project 2010

## Microsoft Project 2010 □

### Guide to Task and

### Resource Planning 2. To

move the task(s), click

Cut in the Clipboard

group . 3. To copy the

task(s), click Copy in

the Clipboard group 4.

Select the ID of the row

where you want to paste

the tasks(s). 5. Click

Paste. If there is

information in the

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destination row, the new  
row(s) will be inserted

...

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## Microsoft Project 2010 □ Guide to Task and Resource Planning

There are six basic steps  
to follow when planning  
a project: (1) Define a  
project (2) Plan project  
activities (3) Plan for  
and gather resources (4)

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Project 2010  
Guide  
Plan project costs (5)

Plan for quality and risks (6) Plan security and communication. □

To Add a Resource: In a resource view, click the Resource tab on the Ribbon and click the Add Resources

---

Microsoft Project 2010 -  
QUT IT Helpdesk  
Project Server 2010 and



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SharePoint Server 2010:  
Focus on Collaboration.  
TechNet Simulcast. Part  
1: The Future of  
Productivity Today. Part  
2: A Day in the Life  
with Office 2010. Part  
3: Planning for Office  
2010 and SharePoint  
Server 2010. Part 4:  
Deploying Office 2010  
and SharePoint Server  
2010.

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Project 2010 Self-Study  
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Microsoft Project 2010 -  
Module 1 © Watsonia  
Publishing Page 2

Microsoft Project Basics  
HOW MICROSOFT  
PROJECT WORKS

Microsoft Project is  
really a computer  
database that uses two  
main tables of data...

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## Chapter 1 - Microsoft Project Basics

In the guide, click any menu or toolbar command. The guide will show you the location of command in the 2010 program. To remove this download: Windows 7 or Windows Vista: Click Start and then click Control

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Panel. Under Programs,  
click Uninstall a  
program. Select  
"Microsoft Project 2010  
Interactive Guide" and  
then click Uninstall.  
Windows XP:

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Project 2010: Interactive  
menu to ribbon guide -  
microsoft.com

With Microsoft Project  
2010, you can resolve

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Project 2010  
Guide

resource conflicts by modifying assignments, changing scheduling, and more. Consider the following tactics to resolve resource conflicts: Revise the resource's availability to the project. For example, change the person's availability from 50 percent to 100 percent.

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Microsoft Project 2010  
For Dummies Cheat

Sheet - dummies

Starting a Project in  
Microsoft Project: Tasks  
and Durations Once  
you've downloaded  
Microsoft Project and  
opened it up on your  
desktop you can start  
entering data into the  
task plan of the Gantt  
chart, such as the task

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Professional 2010,  
Microsoft Office  
Professional 2007,  
Microsoft Office 2013



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Professional, and many  
more programs

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Microsoft Project  
Professional Handbook  
- CNET Download  
Learn how to use  
Microsoft Project 2010  
with this Quick  
Reference Guide. It will  
make the connections  
you need between  
standard project

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Project 2010

management

methodology □

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Quick Reference Guide  
for Microsoft Project  
2010

Project starts you off  
with the tried-and-true

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Gantt Chart, but you have dozens of other options for viewing your tasks and resources and how they're all connected. You can change any view to meet your specific needs. Click the View tab. In the Task Views group or Resource Views group, click the view that you want to use.

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Basic tasks in Project -  
Project -

[support.microsoft.com](http://support.microsoft.com)

A visual, interactive reference guide to help you find commands in Project 2010. Use this interactive tutorial to find commands in Project 2010. The guide simulates how the old Project 2003 menus and

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Project 2010  
Guide  
toolbars map to the new ribbon commands. Click a command in the guide to learn its new location in Project 2010.

---

Download Microsoft  
Project 2010: Interactive  
menu to ...

Microsoft Project 2010  
is a robust project-  
management platform  
packed with features.

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While it can handle enormous projects with myriad components, it can be equally useful for managing the types of small-scale projects that modestly sized nonprofits and charities often tackle.

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An Introduction to  
Microsoft Project 2010 |  
Articles and ...

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# Project 2010

Professional includes the Team Planner view (Quickly Assigning Resources with Team Planner), which uses swimlanes to show tasks assigned to resources.

It's easy to spot unassigned or unscheduled tasks. The unassigned swimlane stockpiles all the tasks you haven't assigned

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yet, whether they are  
scheduled or not.

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Introduction - Microsoft  
Project 2010: The  
Missing Manual ...  
Massey University  
Information Technology  
Services Microsoft  
Project 2010 Learning  
Guide 6 Views,  
continued The default  
View in Project is the



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Gantt Chart consisting of the Entry Table (6 columns from the Task Sheet) on the left, and the time scaled Gantt chart on the right.

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ICES

MS Project 2010 Project  
Manager Guide CSI MS  
Project Setup Guide

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v0.4.docx Page 6 of 20  
Project 2010  
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(21) PMO Phase □ this corresponds to the stage your CSI project is at, the template is based on the standard Framework stages and sub-stages of Design, Implementation (Build, Test & Deployment) and Closing.

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