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1) As with all writing, think about your audience – writing to



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another lawyer will be very different to writing to a client who is a layperson. 2) If you're aiming for clarity in your writing, then the Plain English campaign has two excellent writing guides.

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in a language investors can understand: plain English. The shift to plain English requires a new style of thinking and writing, whether you work at a company, a law firm, or the U.S. Securities and Exchange Commission. We must question whether the documents we are used to writing highlight the important information investors need

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~~What is plain language? | plainlanguage.gov~~

It is possible to use plain English in legal documents. It does not mean sacrificing accuracy for clarity. The excuse that legal writing has to be complex to avoid misinterpretations does not stand up. We want your examples of legal documents that are not clearly written. You can e-mail us at [info@plainenglish.co.uk](mailto:info@plainenglish.co.uk)

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